

Catskill Town Board Committee Meeting
Catskill Town Hall
August 18, 2010

Attendance: Peter Markou, Supervisor
Robert Antonelli, Councilman
Patrick Walsh, Councilman
Michael Smith, Councilman
Kevin Lennon, Councilman
Elizabeth Izzo, Town Clerk

Supervisor Markou opened the meeting with a moment of silent prayer and the Pledge of Allegiance.

The following resolutions were reviewed:

RESOLUTION # 86-2010 APPOINTMENT OF CODE ENFORCEMENT
OFFICER

Councilman Antonelli, offered the following for consideration and adoption,

WHEREAS, Bryant Arms has passed the civil service exam for Code Enforcement Officer and is currently on the civil service list eligible for permanent appointment as the Town of Catskill Code Enforcement Officer, so

WE THEREFORE RESOLVE to make the civil service appointment of Bryant Arms as the Town of Catskill Code Enforcement Officer effective August 18, 2010.

Councilman Smith, seconded this motion.

Aye 5, Nay 0, Absent 0 Motion Carried

RESOLUTION # 84-2010 B FUND TRANSFER

Councilman Antonelli presented the following for consideration and adoption,

WHEREAS, the following budget transfer for 2010 needs to be made to the following account for continued legal services:

B1420.4	Legal Services Acct.	\$3,000.00
	Total	\$3,0000.00, so

THEREFORE WE, the Catskill Town Board hereby approve a transfer from

B8020.44	Engineering-Code	\$3,000.00
	Total	\$3,000.00

Councilman Walsh seconded this motion.

Aye 5,	Nay 0,	Absent 0	Motion Carried
--------	--------	----------	----------------

RESOLUTION # 85-2010

SUPPORT APPLICATION TO
NYS RACING AND WAGERING
BOARD FOR DEMONSTRATION
PROJECT (TELETHEATER)

Councilman Antonelli presented the following for consideration and adoption,

WHEREAS, the NYS Racing, Pari-Mutuel & Breeding Law, Section 1009 (2-a)(a), provides for a special demonstration project (simulcast theater) in Greene County and such special demonstration project (simulcast theater) had previously been the Friar Tuck Inn located in the Town of Catskill, County of Greene; and

WHEREAS, the Friar Tuck Resort and its special demonstration project (simulcast theater) are no longer operating; and

WHEREAS, Capital District Off-Track Betting Corporation has made the Catskill Mountain Lodge an off-track betting branch location rather than a special demonstration project (simulcast theater); and

WHEREAS, the Town of Catskill Town Board, in which the Catskill Mountain Lodge is located, wishes this entity to be a special demonstration project (simulcast theater) rather than a standard off-track betting branch location; so

THEREFORE WE, the Catskill Town Board support an application to the New York State Racing and Wagering Board to classify Catskill Mountain Lodge as a special demonstration project (simulcast theater); and

FURTHERMORE, that the application for the proposed special demonstration project (simulcast theater) be approved per New York State Racing, Pare-Mutuel & Breeding Law, Section 1009(3)(e).

Councilman Smith seconded this motion.

Aye 5,	Nay 0,	Absent 0	Motion Carried
--------	--------	----------	----------------

RESOLUTION # 87-2010

REAPPOINTMENT OF SUSAN
HICKS TO BOARD OF ASSESSMENT
REVIEW

Councilman Antonelli presented the following for consideration and adoption,

WHEREAS, Susan Hicks' term on the Town of Catskill Board of Assessment Review will expire on September 30, 2010; and

WHEREAS, the Sole Assessor for the Town of Catskill, Nancy McCoy, has recommended that she be reappointed as a member of the Board of Assessment Review; and

WHEREAS, Susan Hicks has expressed an interest in reappointment to said board; so

THEREFORE WE, the Catskill Town Board hereby reappoint Susan Hicks to the Town of Catskill Board of Assessment Review effective October 1, 2010 through September 30, 2015.

Councilman Lennon & Smith seconded this motion.

Ayes 4, Nays 0, Absent 0

Motion Carried

Supervisor Markou asked Councilman Antonelli if he had something for the Board to consider. Councilman Antonelli mentioned the fee to charge patients who are treated by the Ambulance service but refuse transport that was mentioned in a past meeting. He had thought at that time a resolution was passed but it was not.

RESOLUTION # 88-2010

ESTABLISH FEE FOR RMA's
(REFUSING MEDICAL
ASSISTANCE)

Councilman Antonelli presented the following for consideration and adoption,

WHEREAS, the Ambulance Department has found there has been an increase in dispatched calls where upon evaluation and treatment of patient, the patient refuses/decides against medical transport; and

WHEREAS, there is a monetary cost associated with these calls, such as medical supplies, gas, etc., in which the ambulance department cannot charge neither the patient nor their insurance company; and

WHEREAS, these calls at times require more than one ambulance reducing the department's operational readiness; and

WHEREAS, the Ambulance Administrator has researched establishing a fee for said call;
so

THEREFORE WE, the Catskill Town Board hereby establish a \$100 fee for when the ambulance department is dispatched, and after evaluation and treatment, the patient refuses/decides against medical transport and such fee will be charged to either the patient's insurance company or to the patient directly.

Councilman Smith seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Carried

Supervisor Markou stated when we go out and make a call and people are treated with pharmaceuticals, the Town is not being paid for that.

Supervisor Markou stated he gave a letter to the Board he received from North Shore Towers about putting a cell tower on town property. This is for the Board's review as it was just received today. He will call Mr. Hall to see if he will come before the board.

Supervisor Markou next mentioned an email from the Town of Barker that passed a resolution to support horizontal drilling in the Marcellus shale formation. They have asked for the Board's support approving the drilling in New York State. Supervisor Markou stated he has some problems with this. He believes it is an issue that the resident's of the Town should address. He stated this is a very controversial project and knows that DEC is involved. He stated he understands the State is having problems but also understands that horizontal drilling may have an impact on water supply.

Councilman Smith suggested tabling until we found out what happens with DEC.
Motion to table was made by Councilman Smith and seconded by Councilman Antonelli.
All were in favor.

Supervisor Markou stated he had a meeting with Matt today and Greene County's Emergency Medical System proposed budget for 2011 for the Town of Catskill is at \$153,971. Last year it was \$146,131. This is for the board's information only.

Supervisor Markou polled the Board. Councilman Antonelli asked the Supervisor if the Town received their franchise fees from Mid Hudson Cable. Supervisor Markou states he believed we did. Councilman Antonelli is to ask Sandy if we received the franchise fee from Time Warner.

Supervisor Markou moved to public comment. Chris Sutherland wanted to follow up on last Tuesday's incident on High Falls Road Extension. He wanted to know that now that the grooves are in the pavement he wanted to know if the Town has any plan or recourse. Supervisor Markou stated he believes the Army Corps of Engineers notified the Highway Superintendent to shut down the project. Chris stated his concern is the length of time that the grooves are in the pavement, with winter coming, salt and such will get into

those. Supervisor Markou stated he will contact the Highway Superintendent to see what we will do. Councilman Smith stated since the work was down illegally the cost of the repair should be reflected in the owner of the properties tax bill.

Supervisor Markou moved to new business. Joe Wolodkevich of Intelligent Technology Services approached the board with the proposal for the time and attendance system as well as another of items regarding the computer system.

Joe stated he has researched a number of software platforms and has found Time Clocks Plus. This company is on NYS contract. They are part of the co-op that allows for guaranteed lowest pricing within their software.

The purpose is to apply a real time biometric time and attendance system at each of the Town's locations. In discussions with Sandy there are a lot of clerical errors and delays with time sheets. This system would put a biometric hand print scanner for the Highway and Ambulance Departments with a pin code backup if the handprint failed.

The vendor has agreed and offered a full 30 day full test of the software and hardware to make sure we are happy with it. Joe stated the functionality of this software is a nice system overall. They also offer full support over the three year plan and offer overnight replacements of parts if it fails.

In Town Hall, because everyone here has a computer that they work at, employees can use web client in which when the employee turns on their computer they would log in and when going home, log out, and that would track their time. They can also log in and out for lunch etc.

Councilman Smith stated then no hand print and Joe stated no because they have assigned computers. Councilman Smith stated then that if someone has their code they can log in for them. Joe stated correct but because there is surveillance in the building, if that were occurring, you could go back and verify.

Councilman Smith asked what the cost of the installation of a handprint device would be. Joe stated the handprint devices/installation is \$3500 a piece with a \$1000 three year support maintenance agreement.

Joe stated the web client also can be used at the Senior Center. Councilman Antonelli stated he preferred a biometric device there. Councilman Lennon asked if multiple people can log into the same computer. Joe stated yes because they would use their employee id and pass code.

Joe stated the system tracks the IP address that they log on to. Councilman Antonelli asked if an employee had to clock in at another town location would they be able to. Joe stated you could restrict which employees use which locations. That is a business process.

Councilman Antonelli stated that scenario usually doesn't happen. Even highway doesn't know what they are doing until that day. Joe stated it would be more relevant for Peter who goes to the different town locations. Councilman Antonelli stated he checks in at Town Hall even though he is under the cemetery. We will have to check into where he may use the system.

Joe stated there are lower cost options but they are more easily abused as they use a pin code system. He also stated that door access controls can be utilized with this system. This would cut down the ability to hand out keys and track comings and goings. Councilman Antonelli stated they Town is wired. Scott Alarms has this functionality.

Joe stated the server would need to be upgraded. Currently the Town is using a loaner server from IT. This project would handle three or four critical areas for the Town. One would be the time and attendance system the other handling disaster recovery and backup and legal requirements for data retention.

The Town building would be the hub of the network. Files would be accessed from any office location and stored here. There would also be town wide email (centralized communication) so it would be accessible from any location.

Internet access would be centralized to town hall and all other locations would log into the town's access. There would not be separate internet sites with this proposal. This would allow the Town to be able to block sites also if it so chooses. Mid Hudson would be a transport then and we would not be paying for five separate sites.

The proposal is to implement a primary server at town hall and a secondary server at the ambulance building. These are the two locations that have the majority of employees for the town.

Councilman Antonelli stated he is in favor of implementing this proposal. Everything is under State contract. Highway and Ambulance would have the hand print, cemetery and senior center thumbprint and the town hall web client. He stated it may be easier to utilize a biometric at the entrance of town hall. Councilman Lennon stated there is a boot up process anyway when they turn their computers on so there would be a time allowance.

Supervisor Markou asked if he would be able to access his email. Joe stated you would be able to access it from any location.

Councilman Smith asked if there are any institutions that have installed the system that show a savings. Joe stated that the support people at Time Clocks Plus stated from the size of the Town's employee force, the projected savings would be a six to twelve month repayment cycle. Councilman Antonelli presented an article in where Kingston installed a system and the article states, with 35 departments, the cost was \$400,000 and the person stated he would pay for that in one year's savings.

Councilman Antonelli stated he would like to take Biotech's offer of a 30 day trial and see how the system works and then Joe can get a final price from Mid Hudson. Supervisor Markou stated he would need to figure out how to pay for it. Joe stated there are lease/finance options.

RESOLUTION # 89-2010

TRIAL PERIOD FOR TIME
& ATTENDANCE SYSTEM

Councilman Antonelli presented the following for consideration and adoption,

WHEREAS, the Town of Catskill is interested in implementing a time and attendance system, and

WHEREAS, Intelligent Technology Systems Inc., the Town's IT department, presented a proposal for such, so

THEREFORE WE, the Catskill Town Board hereby authorize a 30 day trial for time and attendance system at the Ambulance Department.

Councilman Smith and Lennon seconded this motion.

Aye 5, Nay 0, Absent 0

Motion Carried

Councilman Lennon stated he would like to move the town's computer system into the next century per the proposal from ITS.

RESOLUTION # 90-2010

UPDATE TOWNS COMPUTER SYSTEM

Councilman Lennon provided the following for consideration and adoption,

WHEREAS, the Town's technology provider submitted an action plan after assessment of the Town's computer system; and

WHEREAS, several departments have been migrated to a centralized server on loan from our IT provider per part of that assessment plan; and

WHEREAS, this has shown to increase speed of operation and reliability; and

WHEREAS, the Town would like to continue with the upgrade of the network infrastructure and file share for all town departments to move the town into the next century; so

THEREFORE WE, the Catskill Town Board hereby agree to continue to update the Town's computer system per the proposed recommendation of our technology provider, ITS Inc.

Councilman Walsh seconded this motion.

Ayes 5, Nays 0, Absent 0 Motion Carried

With no further business a motion to adjourn the meeting was made by Councilman Antonelli and seconded by Councilman Lennon. All were in favor. Meeting adjourned at 7:35 pm.

Respectfully submitted,

Elizabeth Izzo
Town Clerk