

Catskill Town Board Committee Meeting
Catskill Town Hall
December 17, 2008 6:30 pm

Attendance:	Peter Markou,	Supervisor
	Robert Antonelli,	Councilman
	Lewis O'Connor,	Councilman
	Patrick Walsh,	Councilman
	Michael Smith,	Councilman
	Elizabeth Izzo,	Town Clerk

Supervisor Markou opened the meeting with a moment of silence and the Pledge of Allegiance.

He then asked Steve Kirk to address the Board regarding the RFP's for the CDBG for the Community Center. He did a review of the two proposals submitted. One was from Scott Dutton & Associates and the other from Lothrop & Associates. Both firms had identical scores and they are both very good firms. He recommends Scott Dutton because he has worked with the Town in the past and sees no reason to not continue.

Councilman Smith asked who Mr. Kirk was representing tonight. He stated he is representing the Town in regards to the architectural RFP. He had stated that his firm submitted a proposal for the Administrative portion of the grant and his firm was the only proposal received. He wanted to make it clear that he was not recommending his firm because he can't, however the procedure the Town used to obtain the proposals was consistent with regulations of the Community Renewal Office.

Supervisor Markou reviewed the following resolutions:

RESOLUTION # 136-2008	COLUMBIA-GREENE HUMANE SOCIETY & TOWN OF CATSKILL CONTRACT FOR 2009
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Councilman Antonelli, presented the following for consideration and adoption,

WHEREAS, the Columbia-Greene Humane Society and the Town of Catskill's Animal contract is up for renewal for the year 2009, and

WHEREAS, the terms of the agreement specifies that the Town agrees to pay the Humane Society the amount of \$305.00 per dog, upon receipt of voucher each month, for the year 2009, so

WE THEREFORE RESOLVE, to approve the aforementioned contract between the Columbia-Greene Humane Society and the Town of Catskill for the year 2009.

Councilman Smith seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Passed

RESOLUTION # 137-2008

AWARD REQUEST FOR PROPOSAL FOR
ADMINISTRATOR FOR THE CDBG FOR
COMMUNITY CENTER

Councilman O'Connor, presented the following for consideration and adoption,

WHEREAS, the Town of Catskill had applied and been awarded a Community Development Block Grant for the Catskill Community Center in the amount of \$400,000, and

WHEREAS, this grant needs to be administered, and

WHEREAS, the Town of Catskill solicited requests for proposals for administrator of such grant and one proposal was submitted by DBS Planning Consultants, Inc., so

THEREFORE WE, the Catskill Town Board hereby accept the proposal from DBS Planning Consultants, Inc.

Councilman Antonelli, seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Passed

RESOLUTION # 138-2008

AWARD REQUEST FOR PROPOSAL FOR
ARCHITECTURAL SERVICES
FOR THE CDBG FOR COMMUNITY CENTER

Councilman Antonelli, presented the following for consideration and adoption,

WHEREAS, the Town of Catskill had applied and been awarded a Community Development Block Grant for the Catskill Community Center in the amount of \$400,000, and

WHEREAS, this grant needs to be administered for architectural services, and

WHEREAS, the Town of Catskill solicited requests for proposals for architectural services of such grant and two proposals were submitted, one by Scott Dutton Associates LLC and the other by Lothrop Engineering, and

WHEREAS, these two proposals were given to DBS Planning Consultants, Inc. for review, so

THEREFORE WE, the Catskill Town Board hereby award the proposal to Scott Dutton Associates LLC.

Councilman Smith, seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Passed

RESOLUTION # 139-2008

WAGE SALARY STRUCTURE

Councilman Antonelli, presented the following for consideration and adoption,

WHEREAS, the Catskill Town Board had passed by resolution the Wage and Salary Administration Program for non-union employees, and

WHEREAS, the Town Board wishes to increase the salary structure for the year 2009, from 7 years to 11 years, to be effective January 1, 2009, so

THEREFORE WE, the Catskill Town Board hereby approve the changes to the salary structure (see attached schedule) for the year 2009.

Councilman Walsh, seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Passed

RESOLUTION # 140-2008

UPDATE TO EMPLOYEE HANDBOOK
TO AMEND SECTION 800 EMPLOYEE
BENEFITS

Councilman O'Connor, presented the following for consideration and adoption,

WHEREAS, the Catskill Town Board wishes to update the Employee Handbook by amending Section 800 Employee Benefits, subsection §806 Medical Insurance-Premium Payments & subsection §808 Medical Insurance for Retirees-Eligibility/Premium Payment (see attached), and

WHEREAS, the above reflect the need for the Town of Catskill to modify the personnel policies based on the economic considerations of the Town, so

THEREFORE WE, the Catskill Town Board hereby approve the above amendments to Section 800, subsections §806 & §808 respectfully, to the Town of Catskill's Employee Handbook.

Councilman Antonelli, seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Passed

RESOLUTION #141-2008

TO ENACT HIRING FREEZE

Councilman O'Connor, presented the following for consideration and adoption,

WHEREAS, the economic climate for the State of New York as well as the economic climate for the United States of America has slowly regressed with a recession being forecasted, and

WHEREAS, the Town of Catskill wishes to be judicious during this event and enact a hiring freeze, effective December 17, 2008 to help ease the financial commitments of the Town, so

THEREFORE WE, the Catskill Town Board hereby enact a hiring freeze for the Town of Catskill effective December 17, 2008.

Councilman Walsh, seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Passed

Councilman Smith asked the Supervisor the purpose of this resolution. Supervisor Markou stated he proposed this resolution to have a hiring freeze in all departments until further notice. He is unsure what will happen with the economic forecast. If someone quits or retires, their position will not be filled unless it is an essential to Town function.

RESOLUTION #142-2008

SCHEDULE RE-ORGANIZATIONAL
MEETING

Councilman Antonelli, presented the following for consideration and adoption,

WHEREAS, the Town of Catskill wishes to hold a Re-organization Meeting for 2009, so

THEREFORE WE, the Catskill Town Board shall schedule the Re-Organizational Meeting for January 6, 2009 at 6:00 pm at Catskill Town Hall.

Councilman Smith, seconded this motion.

Ayes 5, Nays 0, Absent 0

Motion Passed

Supervisor Markou spoke about new business. Councilman O'Connor stated there has been a full inspection of the Ambulance building. There a couple of items that need to be checked. There is landscaping underway and the awnings need to be ordered.

Supervisor Markou opened the floor to public comment. Mr. DeGrosian spoke regarding Mr. Fallik. The Town was supposed to remove the motor home on December 8. Mr. DeGrosian stated that someone in the Code Enforcement Office told Mr. Fallik that if his motor home was not on his property then the Town couldn't remove it. Mr. Fallik moved his motor home from his property and left it on the private road. It can not be moved because it is on a private road. No one knows who owns the private road.

Supervisor Markou stated that Town has no authority over a private road. Councilman O'Connor asked if it was in Mr. DeGrosian's deed as to who owns the property. Mr. DeGrosian says he has a right of way. Councilman O'Connor asked who maintains the road. Mr. DeGrosian says the property owners maintain it. They do not want to own it though because then they are liable.

The Town Assessor stated that no one owns that road and the road has not been taxed in years. Mr. DeGrosian stated that the road used to belong to Eisenberg Enterprises but the corporation has since dissolved.

Councilman Smith suggested to Mr. DeGrosian that if he has any documentation that he compile and submit to the Board.

Mr. DeGrosian stated that the Town does not have a problem with what is happening, with an abandon motor home on a private road. Supervisor Markou stated we have no control on what happens on private roads.

Supervisor Markou asked if anyone else would like to address the Board. Supervisor Markou stated to Chris Sutherland that Councilman O'Connor had information to share with him.

With no further comment, Supervisor Markou wished everyone a Happy Holiday. Councilman Antonelli made a motion to adjourn the meeting and Councilman O'Connor seconded.

Meeting adjourned at 7:06 pm.

Respectfully submitted,

Elizabeth Izzo
Town Clerk