

ORGANIZATIONAL MEETING – January 2, 2018

The Town Board of the Town of Catskill held their organizational meeting on Tuesday, January 2, 2018 at 6:00 pm at Town Hall. The following members were present:

Supervisor	Doreen Davis
Councilmember	Jared Giordiano
	Patrick McCulloch
	Dawn Scannapieco
	Paul Vosburgh

MOTIONS AND RESOLUTIONS:

Motion by Councilmember McCulloch second by Councilmember Vosburgh to accept the salaries of the following as set forth in the 2018 budget: Town Supervisor \$13,125; Town Councilmember (3) \$6,062.50 each; Town Councilman (1) \$8,063; Highway Superintendent \$56,000; Town Clerk \$47,660; Receiver of Tax \$15,275; Town Justice (2) \$22,095 each; Town Assessor \$45,906; Ambulance Administrator \$63,240; Registrar \$9,460. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember McCulloch to designate the first Tuesday of each month at 6:30 pm as the official Town Board meeting. Adopted Vote: 5 Yes

Motion by Councilmember Scannapieco second by Councilmember Vosburgh designate the third Wednesday of each month at 6:30 pm as the Town Board Committee meeting. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Giordiano to designate the Bank of Greene County as the official depository of the Town of Catskill. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Scannapieco pursuant to Town Law Section 64(11) to designate the Catskill Daily Mail and the Daily Freeman as the official newspapers for the Town of Catskill and to designate the Catskill Daily Mail as the one official newspaper to publish the Supervisor's Report and other legal notices as directed by the Town Board for the year 2018. Adopted Vote: 5 Yes

Motion by Councilmember Vosburgh second by Councilmember Giordiano to designate the firm of Pattison, Kosky, Howe and Bucci as the accountants for the Town. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Giordiano authorizing the payment of utility bills pursuant to Section 118 of Town Law be paid without voucher. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Vosburgh to approve the standard IRS allowance for mileage reimbursement at a rate of \$0.5450 cents per mile for personal vehicle use in conjunction with town business. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember Scannapieco approving the charge of \$20 for each check tendered as payment returned for insufficient funds according to Section 5-328 Subsection 2A of the General Obligations Law of the State of New York. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Vosburgh for the Town Justice and Town Attorney employ stenographic clerks as required. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember Vosburgh that Elizabeth Izzo be appointed as voting delegate representing the Town of Catskill at the Association of Towns meeting held in NYC in the month of February 2018. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Vosburgh that the Highway Superintendent purchase without prior board approval but with a purchase order, tools and/or equipment not exceeding \$3,000 in cost. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember Scannapieco authorizing the Highway Superintendent accept state and county bids for sand, salt, fuel, washed stone, plant mix, pipe transmit mix, concrete, tubes and tires whenever possible. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Vosburgh to adopt the General Rules and Procedures for town meetings. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember McCulloch to adopt the Procurement Policy for the Town of Catskill. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Vosburgh to appoint Dr. Mark Schilansky as the Health Officer for the Town of Catskill for the year 2018 with a stipend of \$200. Adopted Vote: 5 Yes

Motion by Councilmember Vosburgh second by Councilmember Giordiano appointing Eugene Edwards as Town Historian with a stipend of \$500 for the year 2018. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember McCulloch appointing Michael DeBenedictus as part-time Senior Center Clerk at a rate of pay of \$15.54 per hour for a one year term commencing January 1, 2018. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Vosburgh appointing Patricia Case-Keel as Planning and Zoning Board Clerk at a rate of pay of \$15.54 per hour for a one year term commencing January 1, 2018. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember Scannapieco appointing Aaron Clause as Dog Control Officer for a one year term at a salary of \$7,500 commencing January 1, 2018. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember McCulloch appointing John Gotebowski as part-time Data Processor for the Assessor's office at a rate of pay of \$15.54 per hour for a one year term commencing January 1, 2018. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Giordiano appointing Joseph Izzo as Planning Board Chair and Larry Federman as Planning Board Vice Chair for a one year term commencing January 1, 2018. Adopted Vote: 5 Yes

Motion by Councilmember McCulloch second by Councilmember Giordiano appointing Charles Holtz as Planning Board Member effective January 1, 2018 to December 31, 2024. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember Scannapieco accepting the resignation of Kevin Conklin as Planning Board Member and appointing Bridget Hernandez to fill his unexpired term 12/31/2018. Adopted Vote: 5 Yes

Motion by Councilmember _____ second by Councilmember _____ appointing _____ as Zoning Board Chair and _____ as Zoning Board Vice Chair for a one year term commencing January 1, 2018. Tabled until the January 10th Zoning Board Meeting.

The Town Supervisor offered the following appointment: Patrick McCulloch as Deputy Supervisor for the year 2018. Motion by Councilmember Vosburgh second by Councilmember Giordiano, carried.

Town Clerk Elizabeth Izzo offered the following appointment: Florence Fielman as Deputy Town Clerk and Deputy Registrar on a per-diem basis at the rate of pay of \$15.54 per hour for the year 2018 and Michael DeBenedictus as Sub-Registrar. Motion by Councilmember McCulloch second by Councilmember Giordiano, carried.

Town Receiver of Tax Michael DeBenedictus offered the following appointment: Jane Freese and David Dwinell as Deputy Receiver of Tax for the year 2018 at a rate of pay of \$15.54 per hour. Motion Councilmember Giordiano second by Councilmember Scannapieco, carried.

Town Justice William Wootton offered the following appointment: Kim Leggio as Court Clerk at a rate of pay of \$17.41 per hour for a one year term commencing January 1, 2018. Motion by Councilmember McCulloch second Councilmember Giordiano, carried.

Town Justice William R. Jacobs offered the following appointment: Sandra Kiley as Court Clerk at a rate of pay of \$17.41 per hour for a one year term commencing January 1, 2018. Motion by Councilmember Vosburgh second Councilmember McCulloch, carried.

Motion by Councilman McCulloch second by Councilman Giordiano appointing Michael Smith as Town Attorney for the Town of Catskill at a rate of pay of \$150 per hour for the year 2018, carried.

Motion by Councilmember Giordiano second by Councilmember Vosburgh appointing Elliott Fishman as Code Enforcement Officer for the Town of Catskill pending restructure commencing January 1, 2018. Adopted Vote: 5 Yes

Motion by Councilmember Giordiano second by Councilmember Vosburgh appointing Fred Popp as Code Enforcement Officer pending restructure commencing January 1, 2018. Adopted Vote: 5 Yes

With no further business, a motion to end the Organizational Meeting and continue with the monthly Town Board Meeting was made by Councilman McCulloch, second by Councilman Giordiano. Organizational meeting ended 6:25 pm. Respectfully submitted, Elizabeth Izzo, Town Clerk

2018 Town Board Committees - Supervisor Davis Ex-Official Member of All Committees

Ambulance	Chair <u>Councilmember McCulloch</u> , Vice <u>Councilmember Scannapieco</u>
Buildings & Grounds	Chair <u>Councilmember Vosburgh</u> , Vice <u>Councilmember Scannapieco</u>
Central Garage	Chair <u>Councilmember Giordiano</u> , Vice <u>Councilmember Vosburgh</u>
Highway	Chair <u>Councilmember Vosburgh</u> , Vice <u>Councilmember Giordiano</u>
Technology	Chair <u>Councilmember McCulloch</u> , Vice <u>Councilmember Giordiano</u>
Finance	Chair <u>Councilmember Giordiano</u> , Vice <u>Councilmember McCulloch</u>
Senior Center	Chair <u>Councilmember Giordiano</u> , Vice <u>Councilmember Vosburgh</u>
Code	Chair <u>Councilmember Vosburgh</u> , Vice <u>Councilmember Giordiano</u>
Human Resources	Chair <u>Councilmember Giordiano</u> , Vice <u>Councilmember Scannapieco</u>
Clerk	Chair <u>Councilmember Giordiano</u> , Vice <u>Councilmember Scannapieco</u>
Planning & Zoning	Chair <u>Councilmember Vosburgh</u> , Vice <u>Councilmember Giordiano</u>
Emergency Mgmt	Chair <u>Councilmember McCulloch</u> , Vice <u>Councilmen Giordiano & Vosburgh</u>