

ORGANIZATIONAL MEETING – January 3, 2017

The Town Board of the Town of Catskill held their Organizational Meeting on Tuesday, January 3, 2017 at 6:18 pm at Catskill Town Hall. The meeting was opened with the Pledge of Allegiance. The following members were present:

Doreen Davis, Supervisor

Robert Antonelli, Councilman

Jared Giordiano, Councilman

Patrick McCulloch, Councilman

Paul Vosburgh, Councilman

MOTIONS AND RESOLUTIONS:

Motion by Councilman McCulloch seconded by Councilman Giordiano to accept the salaries of the following as set forth in the 2017 budget: Town Supervisor \$13,125; Town Councilman (3) \$6,062.50; Town Councilman (1) \$8,063; Town Highway Superintendent \$56,000; Town Clerk \$46,540; Receiver of Tax \$15,275; Town Justice (2) \$21,661; Town Assessor \$45,011; Ambulance Administrator \$62,000; Registrar \$9,460; Landfill Administrator \$5,000; Health Officer \$200. Vote: Adopted 5 Yes

Motion by Councilman Vosburgh seconded by Councilman McCulloch to designate the first Tuesday of each month at 6:30 pm as the official Town Board meeting. Vote: Adopted 5 Yes

Motion by Councilman Giordiano seconded by Councilman Vosburgh to designate the third Wednesday of each month at 6:30 pm as the Town Board Committee meeting. Vote: Adopted 5 Yes

Motion by Councilman McCulloch seconded by Councilman Giordiano to designate The Bank of Greene County as the official depository of the Town of Catskill. Vote: Adopted 5 Yes

Motion by Councilman Giordiano seconded by Councilman Vosburgh pursuant to Town Law Section 64(11) to designate the Catskill Daily Mail and the Daily Freeman as the official newspapers for the Town of Catskill and to designate the Catskill Daily Mail as the one official newspaper to publish the Supervisor's Report and other legal notices as directed by the Town Board for the year 2017. Vote: Adopted 5 Yes

Motion by Councilman _____ seconded by Councilman _____ to designate the firm Pattison, Kosky, Howe & Bucci as the accountants for the Town. Vote: *** this motion was tabled until a later date.*

Motion by Councilman McCulloch seconded by Councilman Giordiano to carry any unexpended 2016 balances into the 2017 budget unless so designated otherwise by Town Board resolution. Vote: Adopted 5 Yes

Motion by Councilman Giordiano seconded by Councilman Vosburgh authorizing the payment of utility bills pursuant to Section 118 of Town Law be paid without voucher. Vote: Adopted 5 Yes

Motion by Councilman McCulloch seconded by Councilman Vosburgh to approve the standard IRS allowance for mileage reimbursement at a rate 0.535 cents per mile for personal vehicle use in conjunction with town business. Vote: Adopted 5 Yes

Motion by Councilman McCulloch seconded by Councilman Giordiano approving the charge of \$30 for each check tendered as payment returned for insufficient funds according to Section 85 of GML. Vote: Adopted 5 Yes

Motion by Councilman Vosburgh seconded by Councilman McCulloch for the Town Justice and Town Attorney to employ stenographic clerks as required. Vote: Adopted 5 Yes

Motion by Councilman _____ seconded by Councilman _____ that _____ by appointed voting delegate representing the Town of Catskill at the Association of Towns Meeting held in NYC in the month of February 2017. Vote: ***Supervisor Davis stated this is tabled until the board reviews the agenda to see if anyone would be interested in attending.*

Motion by Councilman Giordiano seconded by Councilman Vosburgh that the Highway Superintendent purchase without prior board approval but with a purchase order, tools and or equipment not exceeding \$3,000 in cost. Vote: Adopted 5 Yes

Motion by Councilman McCulloch seconded by Councilman Vosburgh authorizing the Highway Superintendent accept state and county bids for sand, salt, fuel, washed stone, plant mix, pipe transmit mix, concrete, tubes and tires whenever possible. Vote: Adopted 5 Yes

Motion by Councilman Giordiano seconded by Councilman McCulloch to adopt the General Rules and Procedures for town meetings. Vote: Adopted 5 Yes

Motion by Councilman McCulloch seconded by Councilman Giordiano to adopt the Procurement Policy for the Town of Catskill. Vote: Adopted 5 Yes

Motion by Councilman _____ seconded by Councilman _____ to appoint Dr. Mark Schilansky as the Health Officer for the Town of Catskill for the year 2017 with the stipend being \$200. Vote: ***tabled to confirm Dr. Schilansky's continued interest.*

Motion made by Councilman _____ second by Councilman _____ appointing Eugene Edwards as Town Historian with a stipend of \$500.00 for the year 2017. Vote: ***tabled to confirm Mr. Edwards' continued interest.*

Motion by Councilman _____ seconded by Councilman _____ to appoint Jillian Bush as part-time Senior Center Clerk at a rate of pay of \$15.24 per hour for a one year term commencing January 1, 2017. Vote: ***tabled until the hours and assignments are reviewed and will discuss with Mr. DeBenedictus.*

Motion by Councilman McCulloch seconded by Councilman Vosburgh appointing Patricia Case-Keel as part-time Planning & Zoning Clerk at a rate of pay of \$15.24 per hour for a one year term commencing January 1, 2017. Vote: Adopted 5 Yes

Motion made by Councilman McCulloch second by Councilman Giordiano appointing Aaron Klaus as Animal Control Officer to a one year term at a yearly salary of \$7,500 commencing January 1, 2017. Vote: Adopted 5 Yes

Motion made by Councilman Giordiano seconded by Councilman Vosburgh appointing John Gotebowski as part-time Data Processor for the Assessor's office at a rate of pay of \$15.24 per hour for a one year term commencing January 1, 2017 . Vote: Adopted 5 Yes

*Motion made by Councilman _____ seconded by Councilman _____ appointing _____ as Planning Board Chair and _____ as Planning Board Vice Chair for the year 2017. Vote:

*Motion made by Councilman _____ seconded by Councilman _____ appointing _____ as Zoning Board Chair and _____ as Zoning Board Vice Chair for the year 2017. Vote:

*Motion made by Councilman _____ seconded by Councilman _____ appointing _____ as member of the Planning Board commencing January 1, 2017 through December 31, 2023. Vote:

*Motion made by Councilman _____ seconded by Councilman _____ appointing _____ as member to the Zoning Board of Appeals commencing January 1, 2017 through December 31, 2022. Vote:

* The above motions were tabled until the Planning and Zoning Boards meet to discuss and recommend their suggestions for the appointments.

Town Supervisor offered the following appointment: Patrick McCulloch as Deputy Supervisor for the year 2017. Motion by Councilman Giordiano, second by Councilman Vosburgh. Adopted 5 Yes

Town Clerk Elizabeth Izzo offered the following appointment: Florence Fielman as Deputy Town Clerk and Deputy Registrar on a per-diem basis at the rate of pay of \$15.24 per hour for the year 2017. Motion by Councilman McCulloch, second by Councilman Vosburgh. Vote: Adopted 5 Yes

Town Receiver of Tax Michael DeBenedictus offered the following appointment: Jane Freese and David Dwinell as Deputy Receiver of Tax for the year 2017 at the rate of pay of \$15.09 per hour. Vote: **
tabled until we confirm with Mr. DeBenedictus.

Town Justice William Wootton offered the following appointment: Kim Leggio as Court Clerk at a rate of pay of \$17.07 per hour for a one year term beginning January 1, 2017. Motion by Councilman McCulloch, second by Councilman Vosburgh. Adopted 5 Yes

Town Justice William R. Jacobs offered the following appointment: Sandra Kiley as Court Clerk at a rate of pay of \$17.07 per hour for a one year term beginning January 1, 2017. Motion by Councilman Vosburgh, second by Councilman Giordiano. Adopted 5 Yes

Motion made by Councilman _____ seconded by Councilman _____ appointing Michael Smith as Attorney for the Town of Catskill at a rate of pay of \$150 per hour for the year 2017. Vote: ***tabled until RFP's received.*

Motion made by Councilman Giordiano seconded by Councilman Vosburgh appointing Elliott Fishman as Code Enforcement Officer for the Town of Catskill for a one year term commencing January 1, 2017. Vote: Adopted 5 Yes

Supervisor Davis stated the contract is quarterly pending an award for shared municipal services. The board will need to entertain passage of a local law expanding the geographical requirement for residency.

Motion made by Councilman Giordiano seconded by Councilman Vosburgh appointing Fred Popp as Code Enforcement Officer for a one year term commencing January 1, 2017. Vote: Adopted 5 Yes

With no further business a motion to adjourn the meeting was made by Councilman Giordiano, second by Councilman McCulloch. Meeting ended 6:42 pm.

Respectfully submitted,

Elizabeth Izzo

Town Clerk

2017 Town Board Committees

Supervisor Davis Ex-Official Member of All Committees

Ambulance -	Chair Councilman McCulloch, Vice Councilman Antonelli
Buildings and Grounds (Includes Cemetery)	Chair Councilman Antonelli, Vice Councilman Vosburgh
Central Garage -	Chair Councilman Giordiano, Vice Councilman Vosburgh
Highway -	Chair Councilman Vosburgh, Vice Councilman Giordiano
Technology -	Chair Councilman McCulloch, Vice Councilman Giordiano
Finance -	Chair Giordiano, Vice McCulloch
Senior Center -	Chair Giordiano, Vice Councilman Vosburgh
Code -	Chair Councilman Vosburgh, Vice Councilman Giordiano
Human Resources -	Chair Councilman Giordiano, Vice Councilman McCulloch
Clerk -	Chair Councilman Antonelli, Vice Councilman Vosburgh
Planning and Zoning Boards -	Chair Councilman Vosburgh, Vice Councilman Giordiano
Emergency Management -	Chair Councilman McCulloch, Vice Councilmen Giordiano & Vosburgh